

**STUDENTS' BROTHERHOOD FUND COMMITTEE (SBFC), IIT KHARAGPUR**  
**Application for *Loan of Honour***

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To  
The Chairman,  
Students' Brotherhood Fund Committee,  
IIT Kharagpur

I request you to please sanction me a "Loan of Honour" of ` ..... (Rupees ..... only) from Students' Brotherhood Fund for the academic session 20\_\_ - 20\_\_. Necessary particulars are given below.

I undertake to pay back the loan in ..... monthly instalments of Rs. .... each, commencing from ..... 20....., for which I shall execute the prescribed bond if the loan is granted to me.

Yours faithfully,

\_\_\_\_\_  
Signature of the student  
Roll No. \_\_\_\_\_

Date : \_\_\_\_ / \_\_\_\_ / 20\_\_

Mobile Ph.No. -----

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**Particulars**

1. Full Name (CAPITAL letters) :
2. Course / Year / Roll No. :
3. Hall of Residence :
4. Father's Name (CAPITAL letters) :
5. Guardian's name (if father is not the Guardian (CAPITAL letters) :
6. Father's / Guardian's full address (CAPITAL letters) :
  - (a) Permanent :
  - (b) Present :
  - (c) Phone No. :  
E-Mail ID :  
Fax No. :
7. Nature of amount of Scholarship/loan/part-time job allowance enjoyed, if any:  
.....
8. Secured C.G.P.A. :
9. Reason for Application of Loan :

**Father's / Guardian's declaration**

I ....., as father/guardian of Mr./Ms. \_\_\_\_\_ stand surety for full refund/repayment of the loan amount as would be sanctioned in favour of the applicant named above by the month of ....., 20....\* at the latest.

\_\_\_\_\_  
Signature of Father / Guardian

Signature of the witness with designation & official stamp, if any.

Full name of the witness (CAPITAL letters) : .....

(a) Permanent Address : .....  
.....  
.....

PIN .....

(b) Phone No. : .....  
E-mail ID : .....  
Mobile No. / Fax No. : .....

Recommendation of the Hall Warden  
[Chairman, HMC/ President, TSG/ Dean (SA) when the student is either not staying in or not attached to a Hall of Residence].

Signature with official stamp.

Recommendation of the Head of the Department / Centre / School

Signature with official stamp of the  
Head of the Dept./ Centre/ School.

**OFFICE USE ONLY**

Date : / / 20....

**Chairman's Order**

As decided by the Committee at its meeting held on ....., a sum of Rupees ..... be paid as "Loan of Honour" to the applicant for the session 20....-20.... on usual conditions.

Chairman, SBFC

Entered Page ..... L.F. ....

Dealing Assistant

Secretary, SBFC

\*The month and year by which the loan is proposed to be repaid in full should be stated here. It should not be beyond one year from the year of graduation.