

**SUB : SUPPLEMENTARY EXAMINATION : REGISTRATION FOR
AUTUMN AND SPRING SEMESTER SUBJECTS, 2016-2017**

Date: 15th March 2017

As per the decision of 314th Senate dated 23rd September 2015 only the student of first year and final year will be eligible to appear in the supplementary examination with effect from the Academic year 2016-17 in a subject if he/she actually appeared the grade 'F'. However, if a student has been absent in the End Semester examination (a) due to medical reason, that are duly certified by B.C. Roy Technology Hospital or (b) due to a calamity in the family his/her case will be considered for the supplementary examination with full credit. In such cases the student must apply in writing with relevant documents to the Dean (Undergraduate Studies) through the Head of the Department before a given deadline.

A student other than first year and final year who has been absent in the End Semester examination (a) due to medical reasons, that are duly certified by B C Roy Technology Hospital or (b) due to a calamity in the family his/her case will be eligible for re-examination to make up the end semester examination with full credit. In such cases also the student must apply in writing with relevant documents to the Dean (Undergraduate Studies) through the Head of the Department before a given deadline.

For all other cases the supplementary examination will no longer be available to students. A consolidated department wise list shall be prepared by the academic section from ERP and will be communicated to the department. The department shall be responsible for conducting re-examination and/or supplementary examination at the departmental level. However, the central time table will be drawn by the institute for this purpose. **Moreover, supplementary/summer quarter examination for first year shall be conducted centrally.**

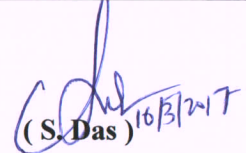
Students eligible for appearing at the SUPPLEMENTARY EXAMINATION may apply for the registration, paying a fee of Rs. 50/- per subject. Students have to apply online through the ERP system (<http://erp.iitkgp.ernet.in>) of the Institute through the link *Academic---Supplementary Registration for Current Session*.

A student will not be allowed to appear in more than 5 (five) subjects including Summer Quarter subjects out of the subjects taken in Autumn / Spring Semester, 2016-2017 together.

Registration for Supplementary Examination for Subjects of Autumn Semester, 2016-2017 should be completed by **31st March 2017**.

Registration of students for Summer Quarter subjects is **11.05.2017** and Summer Quarter classes for UG 1st year begin on **15.05.2017** The Summer Quarter and Supplementary Examination will be held during the period from **27.06.2017 to 04.07.2017**.

Regarding the subjects of 1st year level likely to run in Summer Quarter, 2016-2017, notice will be issued accordingly after the End Spring Semester Examination. **There will be no Supplementary Examination for the subjects to be allotted for Summer Quarter, 2016-2017 unless otherwise decided by the competent authority.**


(S. Das) 16/3/2017

Assistant Registr (UGS)

- 1) All Heads of the Department/Centre
- 2) Faculty Advisers of all Departments
- 3) Dean (UGS)
- 4) Dean (Students' Affairs)
- 5) Chairman, ERP -- for necessary action.
- 6) Wardens, All Halls of Residence - with a request to kindly arrange for displaying in the Notice Board
- 7) President, TSG
- 8) Chairman, Central Library
- 9) Accountant, Cash Section
- 10) Class Room Notice Boards